

Participants:

Matt Armsby, Co-Chair, Andy Lanier, Co-Chair, (Ana V.) Samantha Murray, Jim Power, Rex Sanders, Scott Toews, Charles Steinback, Emilio, Brodie Cox, Tanya Haddad (scribe), Emilio Mayorga, Greg Benoit, Rachel Rodriguez, Robbie Wilson - NOAA , Todd Hallenbeck - West Coast Governors Alliance Point of Contact

Absent: Steve Steinberg, Joel Shinn, Jan Newton, Chris Romsos

Discussion:

1. Work plan Update (Todd)

- a. Work plan went out to Excom and out to the ACT chairs. They have to July 20th to submit comments.
- b. Also went to WADOE and TNC (Jena Carter), and Emilio has also sent it to the other OOS organizations.
- c. Once comments are reviewed and the document is revised, there will be a 30 day public comment, in preparation for the end of August WCGA meeting in San Francisco. If all goes well, the work plan might even get approved at that meeting.

2. June Workshops update, Phase I Progress (Tanya)

A. RPI CMSP Vocabulary workshop (June 4-5):

- a. Developing vocabularies and ontologies to support CMSP across the country. Facilitation of data discovery across systems. USGS lead, with NOAA as partner.
- b. Contract let with RPI – Peter Fox is PI on the project. Work towards ocean.data.gov for regional portals 1 working group, second data work group to work on internal NOAA data . Deliverables going to NOAA and USGS.

B. Regional Portals workshop (June 27-28)

- a. Updates from all the regions. Brainstormed on moving the community forwards as a whole. Outcomes and action items related to networking technical leads more closely. Potentially a webinar series to coordinate regional technical teams. Good venue for sharing of info and technical advice related to standing up these regional portals. A small listserv is also being generated. Workshop report will become available.

C. Report on Phase One Progress

- a. Initial work reviewing ACT work plans has been completed.
- b. Data and needs required by ACTs have been compiled in a large matrix, to work on data prioritization. Jon Bonkoski from Ecotrust is the lead on this and will work to fill in the matrix as he interviews members of the ACT communities. He is tracking data based upon theme, need identified by ACTs, and regions.
- c. Survey for ACTs has been generated, the survey will be tailored to question both ACT users of data, and producers of data.
- d. Tim Welch is looking at the technical options for the generation of the catalog and systems to support the data registry.
- e. He and Matt Perry have started a Document that will collect notes on the various options and synthesize some options for consideration by the larger IT workgroup.

3. WCGA Executive Committee Meeting on August 27-28 (Todd)

- a. WCGA Excomm meeting in August - Progress to date, where has the WCGA come from, where are they going? How are the ACTs doing? Should they be re-focusing? How can the WCGA be made more streamlined and efficient? How will it be interacting with the Regional Planning Body, etc. WCGA is also looking to expand interaction with the tribes and that will be part of the discussion.
- b. As a recipient of funding, the RDF ACT will have some significant agenda time (up to 1.5 hours) for presenting its work. We can use this opportunity to present some of the preliminary Phase I work products, and discuss upcoming Phase II. Andy suggests that we have a couple of planning conference calls in advance of the meeting to coordinate the materials and presentations for that event. Todd, Rachel and Scott from the Outreach group will both join that effort.
 - i. Todd - this is a good time to reinvigorate all the working groups. We can do this by having the groups review the work plan once we have received the initial comments July 20th
 - ii. Emilio - We need to also reconnect with the whole of the community that met in Oakland so that they are kept apprised of the developments to date and are engaged in the evolution of the work tasks and work product discussions.
 - iii. The data group needs to be engaged specifically on the data inventory effort
 - iv. The IT group needs to be engaged on the IT investigations to date
 - v. The Outreach group will need to focus on prepping for the Excomm Meeting
 - vi. Rex - the data inventory could be prioritized multiple ways - low hanging fruit, utility across multiple ACT work plans, single point of failure type data, etc. We should kick the question of prioritization priorities to the WCGA Excomm to get their direction and engage them more directly in the overall effort.

4. Round Table (All)

- a. Andy - Oregon Data Network meeting (June 7th): Oregon had a discussion about how to scale up to the regional effort. That group is interested in reviewing the ACT work plan, and has had some discussions about how to integrate 'upwards' to regional or national portals. Questions raised: Review of the RDF work plan by the OMDN?, Timing of that review?
- b. Todd - thus far our data investigation has been focused on geospatial data, but there may be non-geospatial needs for us to think about. Also Washington is interested in how whatever they are building will interact with the larger regional system. Todd will be connecting with them
- c. Emilio - is working on preliminary vocabulary work within OOS, and so is interested in learning more about the RPI June workshop.

5. Action Items (All)

- a. **The RDF Working Group Chairs will contact and organize a meeting of their working groups. The working groups will focus on a review of the ACT Work Plan, and any work of the Phase I of the work plan.**
- b. **Andy will convene a series of planning conference calls in advance of the August WCGA ExComm meeting to coordinate the materials and presentations for that event**